



International Registration Plan (IRP) New Carrier or New Fleet Instructions

To participate in the IRP Program you must complete and submit the following documents or information.

Required documents or information:

- California IRP Carrier Data (Schedule A/B - Reg 2117 IRP)
- California IRP Vehicle Data (Schedule C - Reg 2118 IRP)
- Customer Application Checklist (Reg 2129)
- Agreement to Prepare and Maintain Records (Reg 522)
- Federal Heavy Vehicle Use Tax (FHVUT) proof of payment
- Rent receipt of mortgage payment with business physical address
- VIN Verification Form (Reg 31)
- IFTA Number on Schedule A/B
- USDOT Number on Schedule A/B and Schedule C (for each vehicle owner – if applicable)
- Tax Identification Number (FEIN or SSN) on Schedule A/B

Submit documents only if applicable:

- Commercial Driver License number on Schedule A/B for Owner/Operators
- Copy of Lease Agreement (Owner/Operator)
- Certificate of Insurance (Reg 5009) – documents required only on renewals
- Registration Service Agent Authorization
- Colorado Date Form (Reg 142)
- Colorado Rental/Leasing Data Form (Reg 143)
- Arizona Reduced Fee Certification (Reg 2132)
- Utah Reduced Fee Certification (Reg 2132)
- Statement of Facts Motor Carrier Fleet Name Change (Reg 256M)

Indicia and Temporary Registration Authorization will not be issued unless all fees are paid.

Payment Options:

1. Full (100%) California fees **OR**
2. \$250 per vehicle per month for the number of months between the application date and expiration date **OR**
3. \$300 per vehicle per month (only for purchase price of \$200,000 or more) for the number of months between the application date and expiration date.

*The IRP Handbook and fee calculator is available on the
Department of Motor Vehicle's Website at **dmv.ca.gov**.*

